

# MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

## HELD IN THE VILLAGE HALL

ON 25<sup>th</sup> January 2023

### Present:

Alan Smith (AS) [chair]  
John Hoodless (JH)  
Neal Ship (NS)  
Heidi Dennison (HD)  
Cathy Fleet (CF) CLERK

### Members of the Public:

Norma Jones  
Susan Jones

#### 01.23.01 Apologies

Apologies had been received from Nick Oakhill

#### 01.23.02 Declarations of interest

There were no declarations of interest

#### 01.23.03 To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 29<sup>th</sup> December 2022 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair. The minutes from the November were also signed,

#### 01.23.04 Public participation

Members of the public were invited to participate.

#### 01.23.05 Clerks Report and Actions from previous meeting

NO	ACTION	OWNER	UPDATE
Dec22.01	<b>Dog Bin</b> - AS to research types and prices of larger dog bin for Bates Lane	AS	Bin has been purchased and erected. Action closed
Dec22.02	<b>Car Park Ramp</b> - Additional quotes will be obtained by AS	AS	AS has spoken to another builder and is awaiting a formal quote. A 3 <sup>rd</sup> quote has been requested.
Dec22.03	Clerk to review/amend the Financial Regulations and file on the G-drive for councillors comments prior to approval at the next meeting.	CF	<b>Completed.</b> Subject to these being amended it was agreed to approve and adopt the updated Financial Regs. It was also agreed tht a full external audit will be carried out every 3 years. Action closed
Dec22.04	AS to chase NO re sleepers in playground	AS	George Stephenson and Nick will remove them on Nicks return in early February. Orange netting will also be removed.
Dec22.05	AS to confirm date of working party for the pipe in the pond with NO	AS	To be confirmed on Nick's return
	The increase of the Clerks salary has been agreed and implemented in line with NALC guidelines		

## 01.23.06 Updates

- Playground  
The signage on the entrance to the playground has been changed and now includes 'No overnight parking'. There is a spelling error on the sign – no action will be taken at this stage but if there are complaints may be rectified.

Progress has been made regarding the refurbishment of the playground and a presentation will be made to the village on Saturday and it is hoped that there will be interest from people to assist with fund raising.

- 20mph  
No progress

## 01.23.07 Coronation celebrations

An email had been received asking if the PC wants to lead on any celebrations for the Coronation in May or is happy to leave arrangements of any events to the Solstice Group. After discussion it was agreed that the PC will be happy to leave the arrangements to the Solstice Group but will support in every way. **CF to respond to NO's email**

## 01.23.08 Village Upkeep

An email had been received from Souldern Charity regarding cleaning of roadways and kerbsides, village road signs, village floral displays.

The Charity employed someone last year to clean signs, carry out weeding and tidy the gullies. The Charity are of the opinion that it is the responsibility of the PC to finance such items to which the Charity may donate. AS pointed out that the PC maintains walls, trees etc and that in the past working parties have dealt with other matters but that in the current climate it is difficult to obtain volunteers. AS felt that the PC should take on this responsibility and representatives from the Charity (Norma and Sue) will create a schedule of work and how much was paid last year and pass on to the PC. The floral display at Bovevell is sponsored by a resident and plants provided by the Horticultural Society. **JH and HD will walk the village to identify work required with Norma and Sue.**

## 01.23.09 Planning

There were no new planning applications

## 01.23.10 Finance

The following accounts were approved for payment

### Paid by standing order in Jan

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary (Sep)	523.40	0.0	Standing Order – includes back dated pay increase to April 22
HMRC	(re above)	99.52	0.0	Standing Order – includes back dated pay increase to April 22

## Invoices to be approved

Payee	Detail	Total £s	VAT	Comments
Alan Smith	New Dog Bin	338.34	56.39	
Alan Smith	Village Hall Signs	103.55	17.26	
Spratt Endicott	Professional Services	1011.00	161.00	Registration of playing field
Village Hall	VH hire for Post Office	250.00		Jan – Dec 2022
Village Hall	VH hire for PCC meetings	216.00		Jan – Dec 2022 12 2 hours meetings @ £9 per hour
Pete Dickenson	Perspex cover for VH sign	28.52	4.75	

## **Other Matters**

For information only and to advise on agenda items for next meeting

JH had spoken to a resident who was concerned that dogs go into the pond – he thought they should be kept out because frog spawn is dangerous to dogs. **HD to create a sign.**

### **Dates for 2023 – last Thursday of the month**

#### **PC Meeting**

30<sup>th</sup> March  
25<sup>th</sup> May  
27<sup>th</sup> July  
28<sup>th</sup> September 29,  
23<sup>rd</sup> November

#### **Planning meeting**

23<sup>rd</sup> February  
27<sup>th</sup> April  
29<sup>th</sup> June  
31<sup>st</sup> August  
26<sup>th</sup> October  
28<sup>th</sup> December

**For next Agenda :** Car park barrier to be on next agenda

Signed .....

**Chair, Souldern Parish Council**

Date .....

### ACTION LIST SUMMARY

NO	ACTION	OWNER	UPDATE
Dec22.02	<b>Car Park Ramp</b> - Additional quotes will be obtained by AS	AS	AS has spoken to another builder and is awaiting a formal quote. A 3 <sup>rd</sup> quote has been requested.
Dec22.04	AS to chase NO re sleepers in playground	AS	George Stephenson and Nick will remove them on Nicks return in early February. Orange netting will also be removed.
Dec22.05	AS to confirm date of working party for the pipe in the pond with NO	AS	To be confirmed on Nick's return
Jan23.01	<b>Coronation celebrations</b> - CF to respond to NO's email	CF	Completed
Jan23.02	<b>Village upkeep</b> - JH and HD will walk the village to identify work required with Norma and Sue.	JH/HD	
Jan23.03	Dogs in the Pond – HD to create a sign	HD	

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